



Atlantic
Health System

Corporate Director, Health Information Management

Position Profile

Atlantic Health System has retained Kirby Partners to identify, qualify and present individuals for their Corporate Director of Health Information Management position. This Position Profile is designed to assist qualified individuals in assessing their interest in the position.



Table of Contents

<u>About Atlantic Health</u>	2
Key Network Indicators.....	3
Community Benefit (2015).....	3
Vision.....	3
Mission.....	4
Awards & Recognition.....	4
The Atlantic Health System Network.....	5
<u>Position Description</u>	9
Official Atlantic Health System Job Description.....	9
Experience & Qualifications.....	9
<u>Community Information</u>	10
Schools.....	10
Housing.....	11
Recreation and Entertainment.....	11
Cost of Living.....	12
<u>Procedure for Candidacy</u>	13
Application Process.....	13



About Atlantic Health

Atlantic Health System (“AHS”), based in Morristown, New Jersey, is one of New Jersey’s leading and most influential non-profit, integrated health care delivery systems. Their care delivery system includes Morristown Medical Center in Morristown, NJ; Overlook Medical Center in Summit, NJ; Newton Medical Center in Newton, NJ; Chilton Medical Center in Pompton Plains, NJ; Hackettstown Medical Center in Hackettstown, NJ; and Goryeb Children’s Hospital in Morristown, NJ, a 800-plus provider medical group (Atlantic Medical Group), as well as Atlantic Rehabilitation, and Atlantic Home Care and Hospice. AHS supports, through its management, the success of two Accountable Care Organizations that have gained national prominence in delivering shared savings through care model changes linked to value-based payments under the Medicare Shared Savings Program. As an organization that maintains more than 1,000 community-based health care provider affiliations, Atlantic Health System is positioned for a future focused on population health indicators and continuously sets the standards of quality health care. AHS is uniquely suited to serve the needs of the New Jersey and Metropolitan New York City areas.

The primary and secondary service areas for AHS covers a population of more than 1.9 million and is expected to grow approximately 2% in the next five years. Although the AHS service area is within 60 miles of New York City, AHS maintains the dominant inpatient market share position of slightly more than 37% compared to its competitors. In 2014, each of the AHS facilities had an increase in volume and market share in contrast to a decline in total inpatient admissions across the service area.

With more than 14,000 dedicated employees throughout the organization, Atlantic Health System is highly capable of maintaining their promise that anyone who enters their system will receive the right care, at the right quality, at the right time, at the right place and at the right cost.

Atlantic Health System is a key member of multiple organizations that aim to create a culture that focuses on improving patient, employee, and physician satisfaction. By partnering with groups such as the Atlantic Accountable Care Organization, one of the largest ACOs in the nation, AllSpire Health Partners, and the New York Jets - Atlantic Health System has positioned itself to continue fulfilling its commitment of expanding care beyond the walls of their hospitals and making the communities they serve healthier places to live.

Evidence of Atlantic Health System's culture is the eighth consecutive designation on the FORTUNE "Great Place to Work" list. In addition to this annual prestigious designation, "Great Place to Work" also has recognized the organization as a best place to retire from, a best workplace for women, best place to work in healthcare, best place for millennials, and best place to work for diversity.

In addition to a dynamic and supportive workplace culture, Atlantic Health System has made significant strides in technology and was named for six consecutive years as one of Healthcare's Most Wired organizations by the American Hospital Association's Health Forum and the College of Healthcare Information Management Executives. The organization also achieved the Super User Award from the University HealthSystem Consortium.

Key Network Indicators

- 14,691 Employees
- 4,187 Medical Staff Members
- 2,500 ACO Members
- 800+ Employed Physicians
- 1,636 Licensed Beds
- 84,726 Admissions
- 8,155 Births
- 266,536 Emergency Visits
- 1,127,819 Outpatient Visits
- 1,037,471 AMG Visits



Community Benefit (2015)

- \$114.9 million in free, discounted and subsidized healthcare services to the poor, uninsured, aged, and others who need a safety net, including needed services provided at a negative margin
- \$38.1 million in education and research, including 286 medical residents and fellows and a variety of clinical research trials
- \$4.2 million on a broad array of community prevention and health promotion programs, reaching 3.9 million individuals
- \$1.3 million in financial contributions to other not-for-profit community organizations
- Total Contribution = \$158 million

Vision

Empowering communities to be the healthiest in the nation

Mission

- Deliver high-quality, safe, affordable patient care within a healing culture
- Educate and engage all human resources
- Innovate through leadership

Awards & Recognition



Atlantic Health System's hospitals, programs and services have received prestigious recognition and certifications, including:

- "100 Best Companies to Work For®" *FORTUNE* Magazine
- One of the 100 Best Workplaces For Millennials: *Great Place to Work®* and *FORTUNE®* magazine
- One of the 20 Best Workplaces in Healthcare: *Great Place to Work®* and *FORTUNE®* magazine
- Atlantic Accountable Care Organization (ACO) - "100 Accountable Care Organizations to Know:" *Becker's Hospital Review*
- Atlantic Health System's Stroke Centers - Gold Seal of Approval for Primary Stroke Centers: *The Joint Commission*
- Atlantic Home Care and Hospice - Accreditation: *The Joint Commission*
- Bronze Award – March for Babies
- CEO Cancer Gold Standard™ accreditation for commitment to the health of employees and their families: *CEO Round Table on Cancer*
- Ernest Amory Codman Award Finalist: *The Joint Commission*
- Gold-Level "Well Workplace": *Wellness Council of America (WELCOA)*
- Official Healthcare Partner of the New York Jets
- Super User Award: *University HealthSystem Consortium*
- Surgery, Internal Medicine and Family Medicine Residency Programs Accreditation: *Accreditation Council for Graduate Medical Education*
- Top Doctors: *New Jersey Monthly*
- Top Doctors: *Castle Connolly Medical Ltd.*

The Atlantic Health System Network

Morristown Medical Center

Morristown Medical Center, located in Morristown, NJ, is a nationally-ranked regional medical center and a recognized leader in cardiovascular medicine, orthopedics and nursing. The hospital was recognized by U.S. News & World Report as a top hospital nationwide for cardiology and heart surgery and orthopedics. Morristown Medical Center also ranked as a “Best Regional Hospital” for geriatrics, pulmonology, neurology and neurosurgery, as well as gastroenterology & GI Surgery, gynecology, nephrology and urology. Morristown Medical Center’s Gagnon Cardiovascular Institute performs more cardiac surgeries than any other hospital in New Jersey. The Atlantic Orthopedic Institute at Morristown Medical Center does the highest volume of joint and spine surgeries in New Jersey. In 2014, the hospital was re-designated a Magnet Hospital for Excellence in Nursing Service, the highest level of recognition by American Nurses Credentialing Center for facilities that provide acute care services, a distinction awarded to less than five percent of U.S. hospitals. Morristown Medical Center is certified as a Level I Regional Trauma Center by the American College of Surgeons, and designated a Level II Trauma Center by the state of New Jersey.

Overlook Medical Center

Overlook Medical Center, based in Summit, NJ, is home to some of New Jersey’s top doctors, most compassionate care and most advanced technology and treatments. Atlantic Neuroscience Institute is the region’s leader in neuroscience care, offering a broad range of advanced neurological, neurosurgical and neurodiagnostic services. U.S. News & World Report recognizes Overlook Medical Center as a Best Regional Hospital, high performing in four types of care – neurology & neurosurgery, colon cancer surgery, chronic obstructive pulmonary disease (COPD), and heart failure. Overlook Medical Center is the only hospital in New Jersey recognized as one of “America’s 100 Best Hospitals for General Surgery™” in 2017, and was also named one of “America’s 100 Best Hospitals for Stroke Care™ and Critical Care™” in 2017. In addition, Overlook Medical Center is the only hospital in New Jersey to be recognized by Healthgrades in the top five percent nationally for both Neurosciences and Treatment of Stroke in 2017. The medical center is also recognized by Healthgrades among the top five percent of hospitals in the nation for General Surgery, Critical Care and Bariatric Surgery. Overlook Medical Center is home to the Brain Tumor Center of New Jersey and the largest and most experienced CyberKnife program in New Jersey. The hospital is certified as a Level IV Epilepsy Center and is one of 10 sites in the United States to be designated a Tourette Syndrome Association Center of Excellence. Overlook Medical Center is certified by The Joint Commission as an Advanced Comprehensive Stroke Center, and is also Joint Commission-certified in spine surgery, wound care, and primary care medical home (PCMH) for patient-centered, comprehensive and coordinated care. Overlook Medical Center is nationally accredited by the American College of Surgeons-Commission on Cancer and the National Accreditation Program for Breast Centers.

Newton Medical Center

Newton Medical Center, based in Newton, NJ, has been providing care to the community since 1932 and serves the people of Sussex and Warren counties in New Jersey, Pike County in Pennsylvania and southern Orange County in New York. It is home to the Center for Breast Health, the only center of its kind in Sussex County, addressing all of a woman's breast health needs including state of the art technology, resources, education, support and follow up care. The hospital received the Outstanding Achievement Award and Three-Year accreditation from the American College of Surgeons Commission on Cancer. The hospital received The Joint Commission advanced certification for Advanced Primary Stroke, and is the recipient of the American Heart Association/American Stroke Association's Get With The Guidelines® – Stroke Gold Plus Quality Achievement Award with Target: Stroke Honor Roll Elite. Newton Medical is one of a select few health care facilities in New Jersey to be accredited by the Intersocietal Accreditation Commission (IAC) in all three of the following echocardiography procedures: adult transthoracic, adult transesophageal and adult stress. It was also named high-performing in Chronic Obstructive Pulmonary Disease (COPD) by U.S. News and World Report

Chilton Medical Center

Chilton Medical Center, located in Pompton Plains, NJ, is an award-winning community hospital providing innovative, personalized patient care to people of all ages in a compassionate and healing environment. It is recognized by The Joint Commission as a Primary Stroke Center and is the first hospital in New Jersey to achieve Pathway to Excellence designation by the American Nurses Credentialing Center. Chilton Medical Center is named the top mid-sized hospital in New Jersey according to Castle Connolly LTD. It is also named high-performing in Chronic Obstructive Pulmonary Disease (COPD) and Heart Failure by U.S. News and World Report. It recently received the Lifeline Bronze Receiving Quality Achievement Award, as well as the American Heart Association/American Stroke Association's Get With The Guidelines® -Stroke Gold Plus Quality Achievement Award with Target: Stroke Honor Roll Elite.

Hackettstown Medical Center

Hackettstown Medical Center, based in Hackettstown, NJ, has been providing care to the community since 1973 and primarily serves Warren, Sussex and Morris Counties in New Jersey. The hospital was named a 2012 and 2013 Top Performer in Key Quality Measures by The Joint Commission for Heart Attack, Pneumonia and Surgical Care. Hackettstown Medical Center maintains designation as a Primary Stroke Center by the New Jersey Department of Health & Senior Services and by The Joint Commission's advanced certification program; as well as Joint Commission certification for its Total Hip Replacement and Total Knee Replacement programs. In addition, HMC's Wound Healing Center's hyperbaric oxygen therapy program is accredited by the Undersea & Hyperbaric Medical Society; the Clinical Laboratory is accredited by the College of American Pathologists; the C/T, Mammography, Nuclear Medicine, PET and Ultrasound services are accredited by the American College of Radiology; and for the seventh consecutive year, the hospital's Cardiopulmonary department has earned recognition from the American Association for Respiratory Care for Quality of Respiratory Care.

Goryeb Children's Hospital

Goryeb Children's Hospital, located in Morristown, NJ, is a state-designated "Children's Hospital," a recognition earned from the national Children's Hospital Association and the State of New Jersey for institutions with multiple pediatric specialties including a pediatric emergency department, pediatric intensive care unit and regional perinatal center. The hospital treats more than 50,000 pediatric patients annually across 20 different areas of medical and surgical care, including 750 patients annually in the Foley Pediatric Intensive Care Unit and more than 2,500 inpatients. Currently, more than 100 board certified pediatric specialists at Goryeb provide care to patients at multiple locations throughout the state. In addition, Goryeb has more than 250 community pediatricians on staff. Goryeb actively participates in physician training programs and clinical research to help train the next generation of physicians and advance the cutting edge of pediatric care. The physicians and staff at Goryeb subscribe to a patient- and family-centered philosophy of care, partnering together with families to generate the best possible outcomes for the children receiving treatment. Goryeb Children's Hospital is part of Atlantic Health System, one of the largest non-profit health care systems in New Jersey.

Atlantic Rehabilitation

Atlantic Rehabilitation includes the full breadth of inpatient, outpatient, acute and subacute rehabilitation services offered throughout Atlantic Health System, including Morristown, Overlook, Newton, Chilton and Hackettstown medical centers and Goryeb Children's Hospital, as well as the Atlantic Rehabilitation flagship facility in Morristown, NJ and ancillary locations throughout the state, such as Rockaway, New Providence, Pompton Plains, Union and Wayne. Atlantic Rehabilitation specialties include all areas of cardiovascular medicine, neuroscience, oncology, multi-trauma, orthopedics, outpatient pediatrics rehabilitation, aquatic therapy, and more. Atlantic Rehabilitation's flagship location has 78 licensed beds – 40 subacute and 38 acute with more than 3,000 annual inpatient admissions. The facility is accredited by The Joint Commission and The Commission on Accreditation of Rehabilitation Facilities, and acute rehabilitation services are certified as a Stroke Specialty Program by the Commission on Accreditation of Rehabilitation Facilities (CARF). In conjunction with Morristown Medical Center, this location received the Gold Seal of Approval™ from The Joint Commission for Disease-Specific Care Certification in spine surgery and hip and knee joint replacement. This location is also home to the Monsignor Corr Stroke Education, Treatment and Research Center, the only center of its kind in the state, providing lifetime support for both stroke survivors and caregivers.

Atlantic Medical Group

Atlantic Medical Group is comprised of more than 600 community-based health care specialists, and provides patients and their families a professional and consistent patient care experience. The network provides an entryway to the high-quality care offered by Atlantic Health System throughout northern and central New Jersey and Pennsylvania. A physician-led and physician-governed organization, Atlantic Medical Group's team of providers includes primary care physicians as well as numerous specialists, ranging from gynecology to rheumatology to sports medicine. With a better-than-average ratio of primary care physicians to specialists who have a wide range of medical and surgical specialties, the team strives to make health decisions easier for patients, with enhanced access to referrals. The organization also provides access to many pediatric specialists, including those who specialize in pediatric cardiology, child development and adolescent medicine.

Accountable Care Organization

The Atlantic ACO (AHS ACO LLC), one of the largest Medicare ACOs in the country, and Optimus Healthcare Partners LLC, a physician-led organization, are ACOs partnered with Atlantic Health System. Together they comprise more than 2,000 physician participants in northern New Jersey, including Bergen, Essex, Middlesex, Morris, Passaic, Sussex, Union/Somerset and Warren counties. The mission is to reduce costs and improve quality of care through cooperation and coordination among providers. Both ACOs have been part of the Medicare Shared Savings Program (MSSP) since 2012 and have saved Medicare more than \$72 million to date. With both government and commercial ACO contracts, the ACOs have over 320,000 attributed patients.

For more information, please visit:

atlanticealth.org

[Additional Detailed Information and Financial Statements for Atlantic Health System](#)

Position Description

Title	Corporate Director, HIM - AHS
Location	Morristown, New Jersey
Responsible To	VP, Revenue Cycle

The Corporate Director of HIM is a new corporate-level position at Atlantic Health System. This position will focus on standardizing HIM processes and centralizing release of information. The Corporate Director of HIM will oversee a staff of about 220 people. Candidates should possess strong change management experience working at a multi-site health system.

Official Atlantic Health System Job Description

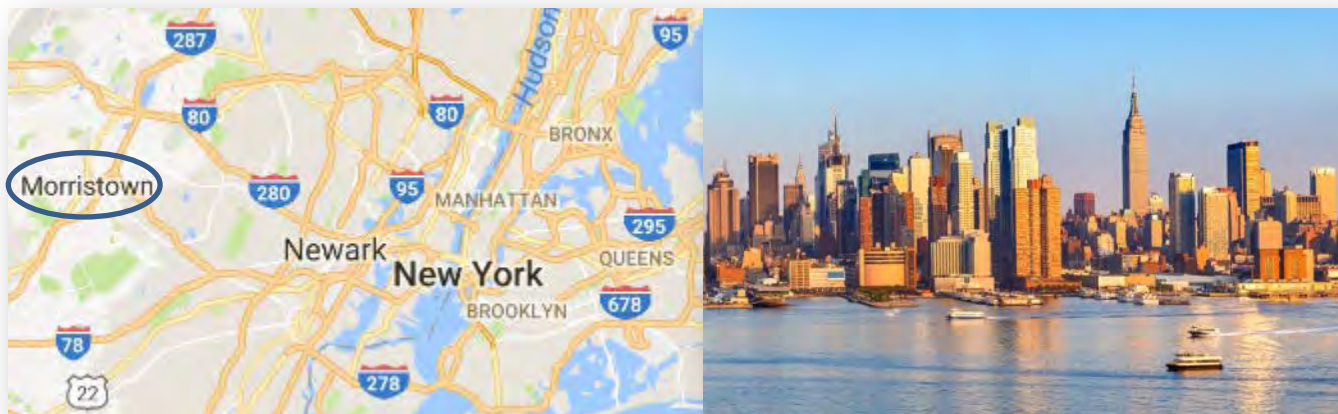
The Corporate Director of HIM is responsible for leadership and strategic direction, oversight, and coordination of the Health Information Management departments for a 5 hospital organization. Directs the functions which ensure the content, format, release and maintenance of health information – meeting hospital system and medical staff needs and regulatory agency requirements. Collaborates with other health care professionals to ensure appropriate measures are in place to maintain and safeguard the privacy, confidentiality, and security of patient health information. Oversees the Clinical Documentation teams at all sites. This position will have a dominant role in the Epic implementation and roll-out including standardization and centralization of ROI for the enterprise.

Experience & Qualifications

- Registered Health Information Administrator or Registered Health Information Technician
- Minimum of 7 years experience in Health Information Management in a hospital setting with 5 of those years in progressive management
- 3+ years experience leading HIM in a multi-hospital setting
- Proven leader with excellent human relations skills
- Embraces change by being able to change focus and adapt to new enterprise strategies while encouraging development of the team and leading them to success
- Epic experience preferred – project management skills required
- Extensive knowledge of HIPAA required
- Knowledge of state regulations for hospital facilities preferred
- Coding knowledge ICD-10
- Travel between hospitals and corporate office is required

Community Information

- Morris Township, NJ spans about 15 miles with a population of just over 22,000.
- Morristown features stylish streets lined with boutiques, exclusive restaurants, popular bars, an authentic Irish Pub, chic NYC-style lounges, and a performing arts center.
- Travel time to New York City from the area is under an hour, with a direct train line into NYC.



Schools

- Morristown schools are some of the best primary/secondary schools and high schools in the state.
- These nearby communities have especially strong schools and are particularly desirable for families:
 - **Summit** is a lively community with a bustling downtown and a variety of amenity options including shops, restaurants, and businesses. Area schools have a Greatschools.org rating of 9/10 for public and private schools.
 - **Montclair** is a charming historic and family-centered community. With a constantly improving public and private education system bolstered by Montclair University, the area provides excellent academic opportunities.

Housing

Homes throughout Morristown range in style, from beautifully preserved properties from the Colonial period to more modern, updated homes to brand new condos and townhomes within walking distance to Morristown center, a hub of activity and night life unlike any other towns in the area.



Recreation and Entertainment

- Morristown hosts an annual free jazz and blues festival.
- The National Trust for Historic Preservation has named Morristown one of its “Dozen Distinctive Destinations.”
- The Great Swamp National Wildlife Refuge offers visitors the opportunity to view the diverse wildlife that the area maintains on multiple hiking and biking trails.
- The New Jersey Devils (NHL) and the New York Jets (NFL) have stadiums located in neighboring areas of northeast New Jersey and provide excellent entertainment options.



Cost of Living

	Morristown	U.S.
Overall	149	100
Grocery	121.4	100
Health	111	100
Housing	214	100
Utilities	134	100
Transportation	112	100
Miscellaneous	120	100

Note: Cost of living data is Sperling's Best Places



Area Information sources and resources:

townofmorristown.org, visitnj.org, montclairnjusa.org, www.nj.gov, morriscountynj.gov

Procedure for Candidacy

Application Process

Interested candidates should submit their resume to Bryan Kirby or apply on kirbypartners.com. Candidates should expect two interviews with Kirby Partners recruiters (including a video conference interview). You may be asked to complete a Kirby Partners Executive Profile form and submit references if in consideration for presentation to the Search Committee. All inquiries will be treated in confidence, and your references will not be contacted without your prior knowledge and approval.

For more information contact:

Bryan Kirby, President

407-788-7302

bskirby@kirbypartners.com



Kirby Partners is a leading executive search firm specializing exclusively in healthcare. We leverage our 27 years of experience to efficiently place leaders at top organizations.

Atlantic Health System strives for an inclusive healthcare environment where patients, visitors and employees are welcomed and afforded the same treatment regardless of sexual orientation, gender, gender identity, race, ethnicity, immigration status, socioeconomic background, disability and age. Atlantic Health System is an equal opportunity employer.

Notice: The material presented in this position specification should be relied on for informational purposes only. This material has been copied, compiled, or quoted in part from Atlantic Health System documents and personal interviews and is believed to be reliable. While every effort has been made to ensure the accuracy of this information, the original source documents and factual situations govern.